

**CABARRUS PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
TUESDAY, JUNE 25, 2019**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, June 25, 2019, at 12:00 noon at All Saints Episcopal Church. Board Chair Robbie Furr presided over the meeting.

These board members were present:

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|----------------------------|------------------------------------|
| 1. Robert Furr | Government |
| 2. Karen Calhoun | Government |
| 3. Denisha Torrence Nesbit | Services |
| 4. Jackie Whitfield | Community/Faith Community/Advocate |
| 5. Rose Staples Deese | Community/Business/Attorney |
| 6. Dr. Kim Kane | Community/Business/Dentist |
| 7. Hilary Smith | Services |

These board members were absent:

- | | |
|-------------------|--------------------|
| 1. Joseph Houston | Community/Business |
| 2. Yolanda Simms | Community |
| 3. Steve Morris | Government |
| 4. Cheryl Kelling | Community/Advocate |

A quorum was present.

These staff members and guests were present: Ann Benfield, Ariel Ayers, and Lauren Westin

Welcome, Introductions, Chair's Remarks:

Robbie Furr welcomed board members and thanked everyone for attending.

Approval of Agenda:

Denisha Torrence Nesbit made the motion to approve the agenda.

2nd: Hilary Smith

The motion passed unanimously.

Consent Agenda:

Consent Agenda items were emailed to board members prior to the meeting, including: Minutes of May 28, 2019 Board Meeting and June ED Report.

Karen Calhoun moved to accept the Consent Agenda items as presented.

2nd: Hilary Smith

The motion passed unanimously.

ACTION ITEM:

Program Oversight Committee Recommendation:

Lauren Westin reported the Program Oversight Committee met on June 18, 2019, to discuss the two proposals that were received in response to our RFA from May for the FY 19-21 annual plan. It was recommended by the committee to approve Endless Opportunities as the direct service provider for Parents As Teachers and Attachment Biobehavioral Catchup, and Rowan-Cabarrus Community College as the direct service provider for the Early Education Liaison program.

With this recommendation coming from committee, no motion is necessary. The voted and unanimously approved these providers for the FY19-21 Smart Start Plan.

Ann Benfield reported that we are wrapping up the programming with Families First of Cabarrus County and that Program Oversight discussed not requiring Families First to return any of the materials from those programs as they are eight or more years old. The Board agreed with this as well.

ACTION ITEM:

Finance Reports FY 19-20:

Ariel Ayers presented the proposed Cost Allocation Plan for FY 19-20 and reviewed all of it's components. With one change noted to Lissy Rios percentages, changing 50% to 5% in DS Admin. Hilary Smith moved to accept the Coast Allocation Plan FY 19-20 with that one change.
2nd: Rose Staples Deese
The motion passed unanimously.

Ariel Ayers then presented the FY 19-20 Recommended Intial Smart Start Allocation and reviewed each program:

SUBSIDY:

Subsidy: \$625,000

Dual Subsidy: \$16,985

NC Pre-K Program: \$285,000

ADDITIONAL CHILD CARE RELATED:

Subsidy Administration: \$50,000

Dual Subsidy Administration: \$17,440

Child Care Health Consultants: \$159,271

Building Healthy Lifestyles: \$122,395

Incredible Years: \$96,198

Early Education Liaison: \$106,530

With Karen Calhoun abstaining.

Rose Staples Deese made the motion to approve the above Subsidy and Additional Child Care Related allocations.

2nd: Hilary Smith

All were in favor.

FAMILY, HEALTH AND OTHER PROGRAMS:

ABCD: \$57,290

Attachment Biobehavioral Catchup: \$0 (within PAT)

Breastfeeding Support: \$50,805

Emergency Dental: \$20,000

Family Support: \$73,709

Kaleidoscope: \$92,858

Parents As Teachers: \$43,485

Program Management/Evaluation: \$124,521

Project Baby Reach: \$40,560

Public Education & Outreach: \$62,500

Reach Out and Reach: \$40,856

With Dr. Kim Kane abstaining.

Denisha Torrence Nesbit made the motion to approve the above Family, Health and Other Programs allocations.

2nd: Karen Calhoun

All were in favor.

Ariel Ayers reviewed the FY 18-19 Smart Start Expenditure Report, the FY 18-19 NCPK Expenditure Report, the FY 18-19 Other Funds Expenditure Report, and the FY 18-19 NCPK CCDF Expenditure Report with the board. Ariel noted that in house will be completely spent by the end of the year, Families First and Thompson should both be reverting a couple thousand dollars back at the end of the year, and everyone else in on track.

NC Pre-K will be sending about \$7000 worth of direct services back that cannot be used elsewhere. \$710 will be noted for June on the Other Funds report from the School's Out Bash this past weekend.

ACTION ITEM:

Governance Committee:

Ann Benfield reported the Governance committee met the first week of June. They are recommending the new slate of officers beginning July 1, 2019:

- Chair: Jackie Whitfield
- Vice Chair: Rose Staples Deese
- Treasurer: Joseph Houston
- Secretary: Cheryl Kelling

The Board voted on the new slate of officers and unanimously approved.

Ann reported three new members of the Board to begin July 1, 2019:

- Jeanne Dixon
- Dr. Roselena Conroy
- Waynett Taylor

The Board voted on the new Board Members and unanimously approved.

They still hope to recruit at least one more board member, possibly two. Please let Ann or the Governance Committee know if you have any recommendations for new members or nominations for new officers for FY 19-21. Denisha mentioned a possible recruit and will follow up with that person about their interest in learning more about the Partnership.

Ann Benfield took this opportunity to thank those Board Members who are rotating off the board at the end of the month. Robbie Furr, Denisha Torrence Nesbit, Hilary Smith and Yolanda Simms will all be leaving. Ann thanked them for their service and presented them each with a certificate and thank you note.

Ann distributed Policy Revision Recommendations to all policies for the Board to review. These come as a recommendation to be updated from the Governance committee. The changes were minor and most involved removing wording related to Headstart, which the Partnership no longer handles. The Board voted and approved the Policy Revisions unanimously.

School's Out Bash – June 22nd:

Ann Benfield presented that the School's Out Bash was a success. That we raised \$710 dollar and sold 79 tickets. We also received many donations that we are counting and estimating the monetary value of and then will send out an update about everything that was raised from the event. Everyone is on board to do the event again next year, but feel that planning for the event should start much earlier. Avalin with Perry Productions will be looking to set up a meeting in late July, early August to start the planning process. Avalin took lots of notes while at the event on how to improve the event next year. A recommendation was also made to have cotton candy next year, and to possibly utilize Happy's Farm for that.

Ashley Thrift Award from NCPG:

Robbie Furr was awarded the Ashley Thrift Award for leadership. The President of Smart Start will be coming on August 27th from 4:30 to 6:30 p.m. to present the award to Robbie. Ann Benfield hopes that the board can all attend the event.

Head Wind/Tail Wind:

Ann presented the results from the last meeting of what the Board feels the Partnership's Head Winds and Tail Winds are. The Board feels that some of the results were under the wrong heading and that maybe someone was confused when writing them down. It was decided that the best thing to do would be break these into categories and then have the committees look at them further.

Other Business:

The FY 19-20 Board Meeting Schedule was presented to the Board, the location of the Executive Committee Meetings is being moved.

Ann Benfield also presented the Committee Assignment and stated that members should start thinking about which committee they would like to serve on and that at the next Board Meeting everyone would need to sign up.

Meeting Adjourned:

With no further business, Karen Calhoun made the motion to adjourn the meeting.

2nd: Rose Staples Deese

All were in favor.

The meeting was adjourned at 1:10 p.m.

Next Meeting:

Executive Committee: July 23, 2019 at 8:00 a.m. at Ellie's

Board Meeting: August 27, 2019 at 12:00 p.m. at All Saints in the Community Room

Respectfully submitted,

Lauren Westin