

**CABARRUS COUNTY PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
Tuesday, June 28, 2022**

The Board of Directors of the Cabarrus County Partnership for Children met on Tuesday, June 28, 2022, at 8:00 a.m. via Zoom meeting, which was advertised on our website and in our newsletter. Ms. Jackie Whitfield presided over the meeting.

These board members were present:

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|-------------------------|---|
| 1. Karen Calhoun | DHS/Government |
| 2. Jeanne Dixon | Community Advocate/Government |
| 3. Carla Brown | Government |
| 4. Gil Small | Community/Faith Community |
| 5. Waynett Taylor | Services |
| 6. Jackie Whitfield | Community/Faith Community/Advocate |
| 7. Joseph Houston | Duke Energy/Business |
| 8. Danielle Mauldin | Services |
| 9. Steve Morris | County Commissioner/Government/Business Owner |
| 10. Dr. Rosolena Conroy | Community/Pediatrician/Counselor |

These board members were absent:

- | | |
|------------------|---------------------|
| 1. Rachel Brazil | Services/Clinican |
| 2. Amos McClorey | Services/NAACP |
| 3. Beth Street | Attorney/Government |

A quorum was present.

These staff members and guests were present: Ann Benfield, Ariel Ayers, and Lauren Westin

Welcome:

Jackie Whitfield welcomed board members and thanked them for attending the last board meeting of the fiscal year and her last serving on the board.

Approval of Agenda:

The Board reviewed the agenda for today's meeting,
Steve Morris made a motion to approve the agenda.
2nd: Jeanne Dixon
All were in favor.

Approval of Consent Agenda:

The reviewed the consent agenda items that were emailed to board members prior to the meeting, including: Minutes of April 26, 2022 Board Meeting, June 2022 ED Report, FY 21-22 SS Expenditures report, FY 21-22 NCPK Expenditures report, and FY 21-22 Other Funds Report. Ann Benfield noted that the Final Report for Robert Wood Johnson for the SUN Project was included in the documents sent, but not listed on the agenda; it should be included in the Consent Agenda.

Steve Morris made a motion to approve the consent agenda items as they were presented with the added item.

2nd: Waynett Taylor

All were in favor.

Program Oversight Report and Action Items:

Lauren Westin first reported that there is a high need to serve children with IEPs in NC Pre-K this coming year. Due to this need, they would like to be able to serve some Non-TANF/CCDF children in schools sites to better and more quickly serve the children with IEPs. Lauren requests that the Board add this program for FY22-23.

Jeanne Dixon made a motion to add a NON-TANF/CCDF program to serve children in school sites with NC Pre-K enhancements.

2nd: Waynett Taylor

All were in favor.

Lauren then reported that Program Oversight met in late May and made two recommendations to changes in services for the board to approved.

The first recommendation was to change the Target Population for ABC to remove the Cabarrus County specific wording in order to serve SUN Project Clients that may not reside in Cabarrus county.

The board voted and all were in favor of making this change.

The second recommendation was to increase the income cap from \$19/hour to \$23/hour for WAGE\$ to serve more child care providers in the county.

The board voted and all were in favor of making this change.

Lauren concluded her report by noting that Program Oversight would be meeting early in August to review fourth quarter data and would report back to the board at their next meeting.

FY22-23 Cost Allocation Plan:

Ariel Ayers reported that the Cost Allocation Plan distributed with the Board Documents is the same version as the board approved in March of FY21-22, but this plan would be good for FY22-23. Jeanne Dixon asked if there were any changes that would happen in FY22-23 or any unfilled positions, which Ariel reported there were none.

Gil Small made a motion to approved the Cost Allocation Plan as presented.

2nd: Dr. Rosolena Conroy.

All were in favor.

FY2022-2023 Initial Allocation of Smart Start Funds:

Ariel Ayers presented the proposed Initial Allocation of Smart Start Funds for FY22-23 for the board's approval as written below:

Activity	DSP	EB/EI	Recommended Changes to Program Design	FY21-22 Actual Funding	POC Recommended Priority	Requested FY22-23 Allocation	Proposed FY22-23 Allocation	Motion to Approve	Second to Motion to Approve	Board Vote	Conflicted Board Members that Abstained from Vote
Proposed FY22-23 Smart Start Services Funds				2,266,604.00		2,257,517.00	2,257,517.00				
SUBSIDY											
Subsidy	DHS	EI	Establish Priorities: DHS subsidy priorities	600,000.00	Mandatory	600,000.00	600,000.00	Waynett Taylor	Jeanne Dixon	All in Favor	Amos, Danielle, Karen, Steve
NC Pre-K Program TANF	Partnership	EB		336,300.00		286,900.00	286,900.00	Jeanne Dixon	Gil Small	All in Favor	Steve
TOTAL SUBSIDY			FY22-23 Required Subsidy 41.5% of \$2,085,403 = \$865,442	936,300.00		886,900.00	886,900.00				
ADDITIONAL CHILD CARE RELATED											
Subsidy Administration	DHS	EI		60,000.00		60,000.00	60,000.00	Dr. Rosolena Conroy	Waynett Taylor	All in Favor	Karen, Steve
NC Pre-K Program Non-TANF	Partnership	EI		0.00		66,500.00	66,500.00	Jeanne Dixon	Gil Small	All in Favor	Steve
Child Care Health Consultants	Partnership	EI		215,758.00		1	180,384.00	180,384.00	Steve Morris	Jeanne Dixon	All in Favor
WAGE\$		EI		193,479.00	4	108,737.00	108,737.00	Jeanne Dixon	Waynett Taylor	All in Favor	
Inclusive Child Care	EO	EI		26,000.00	3	116,250.00	116,250.00	Steve Morris	Karen Calhoun	All in Favor	Waynett, Joseph
Early Education Liaison	RCCC	EI		242,320.00	2	268,700.00	268,700.00	Joseph Houston	Dr. Rosolena Conroy	All in Favor	Jeanne, Steve
TOTAL OTHER CHILD CARE RELATED				737,557.00		800,571.00	800,571.00				

TOTAL SUBSIDY/ADD'L CHILD CARE RELATED			FY22-23 Required Subsidy & Additional Child Care Related 70% = \$1,459,782	1,673,857.00		1,687,471.00	1,687,471.00				
FAMILY, HEALTH AND OTHER PROGRAMS											
ABC	EO		Program numbers do not justify this level of increase in funding; evaluate after 1st Q	17,900.00	4	61,176.00	20,000.00	Steve Morris	Karen Calhoun	All in Favor	Waynett, Joseph
ABCD	Partnership	EI		65,411.00	1	60,405.00	60,405.00	Waynett Taylor	Jeanne Dixon	All in Favor	
Breastfeeding Support	CHA	EI	Program not selected for funding by Program Oversight Committee	40,000.00	n/a	0.00	0.00	n/a	n/a		Steve
Emergency Dental	CHA	EI		15,000.00	7	15,000.00	15,000.00	Jeanne Dixon	Dr. Rosolena Conroy	All in Favor	Steve
Family Support	EO	EI	Program numbers do not justify this level of increase in funding; evaluate after 1st Q	61,800.00	3	86,301.00	65,000.00	Steve Morris	Karen Calhoun	All in Favor	Waynett, Joseph
Parents as Teachers	EO	EB	Program numbers do not justify this level of increase in funding; evaluate after 1st Q	89,600.00	5	107,500.00	90,000.00	Steve Morris	Karen Calhoun	All in Favor	Waynett, Joseph
Program Management/Evaluation	Partnership	EB		122,865.00	Mandatory	100,018.00	100,018.00	Gil Small	Waynett Taylor	All in Favor	
Public Education & Outreach	Partnership	EI		66,911.00	Mandatory	32,502.00	32,502.00	Waynett Taylor	Jeanne Dixon	All in Favor	
Reach Out and Read	Partnership	EB		62,913.00	6	57,270.00	57,270.00	Jeanne Dixon	Dr. Rosolena Conroy	All in Favor	Steve
SUN Project	Partnership	EI	Program previously contained within Public Education activity	50,347.00	2	105,851.00	105,851.00	Waynett Taylor	Karen Calhoun	All in Favor	
TOTAL OTHER			FY22-23 30% of Allocation Allowed for Family/Health/Other = \$625,621	592,747.00		626,023.00	546,046.00				

TOTAL				2,266,604.00		2,313,494.00	2,233,517.00				
OVER/UNDER ALLOCATION				0.00		-55,977.00	24,000.00				

Designation of Karen Ponder Award Funds:

Ariel Ayers then presented that the Partnership received \$1,000 for the Karen Ponder Award that Dr. Suda received, however NCPD will also be reimbursing the Partnership for some of the cost of the food for the award ceremony. Once she knows how much they cover they will use the \$1,000 award to pay for the remaining balance. Ariel requests that the board approve the remaining balance of the award to be used for the SUN Project expenditures.

Steve Morris made the motion to approve the use of the remaining funds for the SUN Project expenditures.

2nd: Joseph Houston

All were in favor.

Updated on Slate of Officers for FY22-23:

Ann Benfield reported that since the last meeting Waynett Taylor accepted a new position that makes her conflicted and no longer able to serve as the Board Chair for FY22-23. Effective June 1, 2022, Beth Street (who is not conflicted on any programs), has agreed to serve as the Board Chair. Waynett is still able to serve as the Vice Chair, Gil Small will serve as the treasurer, and Danielle Mauldin as the secretary.

Karen Ponder Award Event 5/24/2022:

Ann Benfield presented that the award event happened on May 24th and was a huge hit, but unfortunately, Amy Cabbage, the President of Smart Start, was unable to attend due to contracting COVID. Amy had planned to bring the award to Dr. Suda a few weeks later during a site visit, but the site visit had to be postponed due to increased COVID numbers and inability to tour clinics. Ann reported that we are currently trying to reschedule that visit for later this summer.

Ann also noted that the SUN Project has several grants pending for continued funding, but that the project may spin off into its own entity. She also wanted to notify the board that they submitted paperwork last week to Trademark the name The SUN Project, so that other similar projects would not be able to use the name.

List of Board Meetings for 22-23:

Ann Benfield stated that the board has the list of Board Meeting dates for FY22-23 from a previous meeting.

Ann then asked the Board if they were still in favor of meeting at 8 a.m. for the full Board Meetings, or if members would like to move the meeting back to noon.

All were in favor of leaving the meetings at 8 a.m.

Support the Partnership – Contribution Reminder:

Jackie reminded the board members that all grant applications look for 100% giving from the board’s of the applying agency, and encouraged board members to donate to the Partnership if they have not already.

Meeting Adjourned:

With no further business, Karen Calhoun made the motion to adjourn the meeting.

2nd: Dr. Rosolena Conroy

All were in favor and the meeting was adjourned at 8:45 a.m.

Next Meetings:

Board Meeting: Tuesday, August 23, 2022 at 8:00 a.m. via Zoom

Executive Committee: Tuesday, July 26, 2022 at 8:00 a.m. via Zoom

Respectfully submitted,
Lauren Westin