

**CABARRUS PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
TUESDAY, October 29, 2019**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, October 29, 2019 at 12:00 noon at All Saints Episcopal Church. Board Chair Jackie Whitfield presided over the meeting.

These board members were present:

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|-----------------------|------------------------------------|
| 1. Jackie Whitfield | Community/Faith Community/Advocate |
| 2. Steve Morris | Government |
| 3. Cheryl Kelling | Community/Advocate |
| 4. Rose Staples Deese | Community/Business/Attorney |
| 5. Roselena Conroy | Community/Novant/Pediatrician |
| 6. Jeanne Dixon | Community |
| 7. Waynett Taylor | Community/RCCC |
| 8. Karen Calhoun | Government |
| 9. Joseph Houston | Community/Business |

These board members were absent:

- | | |
|-----------------|----------------------------|
| 1. Dr. Kim Kane | Community/Business/Dentist |
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These staff members and guests were present: Ann Benfield, Ariel Ayers

A quorum was present.

Welcome, Introductions, Chair's Remarks:

Jackie Whitfield welcomed board members and thanked everyone for attending.

Approval of Agenda:

Jeanne Dixon made the motion to approve the agenda.

2nd: Rose Staples Deese

The motion passed unanimously.

Consent Agenda:

Consent Agenda items were emailed to board members prior to the meeting, including: Minutes of August 27, 2019 Board Meeting and October ED Report.

Karen Calhoun moved to accept the Consent Agenda

2nd: Waynett Taylor

The motion passed unanimously.

ACTION ITEM:**Allocation of Carry Forward Funds**

Ariel Ayers presented a staff proposal for the allocation of the 18-19 FY carry forward Smart Start funding. These were the recommendations:

Activity	Current FY19-20 Budget	Requested Allocation Adjust.	Proposed Allocation Adjust.	Proposed FY19-20 Reallocation	Comments
Projected FY19-20 Smart Start Services Funds	2,085,403.00			2,148,497	Includes FY19-20 Carryforward Funds
SUBSIDY					
Subsidy	625,000			625,000	
Dual Subsidy	16,985			16,985	
NC Pre-K Program	285,000	4,750	4,750	289,750	Increased school system fully funded slots Waynett Taylor moved to approve, Jeanne Dixon second, all in favor Steve Morris abstained
TOTAL SUBSIDY	926,985			931,735	Required Subsidy 41.3% = \$864,520
ADDITIONAL CHILD CARE RELATED					
Subsidy Administration	50,000			50,000	
Dual Subsidy Administration	17,440			17,440	
Child Care Health Consultants	159,271	3,000	3,000	162,271	CPR instruction materials & training Jeanne Dixon moved to approve, Rose Staples Deese second, all in favor
Building Healthy Lifestyles	122,395			122,395	
Incredible Years	96,198			96,198	
Early Education Liaison	106,530			106,530	
TOTAL ADDITIONAL CHILD CARE RELATED	551,834			554,834	
TOTAL SUBSIDY & ADD'L CHILD CARE RELATED	1,478,819			1,486,569	Required Subsidy & Additional Child Care Related 70% = \$1,459,782
FAMILY, HEALTH AND OTHER PROGRAMS					
ABCD	57,290			57,290	
Breastfeeding Support	50,805			50,805	
Emergency Dental	20,000	6,000	6,000	26,000	Need \$3,186 for child currently receiving treatment Rosolena Conroy moved to approve, Jeanne Dixon second, all in favor
Family Education & Outreach	73,709	7,049	5,000	78,709	Increase in personnel cost Karen Calhoun moved to approve, Cheryl Kelling second Joseph Houston abstained
Kaleidoscope	92,858			92,858	
Parents as Teachers	43,485	38,399	21,947	65,432	Increase in personnel Karen Calhoun moved to approve, Cheryl Kelling second, all in favor

					Joseph Houston abstained
Program Management/Evaluation	124,521	-13,750	-13,750	110,771	Staff time being spent in other programs Steve Morris moved to approve, Cheryl Kelling second, all in favor
Project Baby Reach	40,560			40,560	
Public Education & Outreach	62,500			62,500	
Reach Out and Read	40,856			40,856	
SUN Project	0	36,147	36,147	36,147	New program approved by Smart Start Rosolena Conroy moved to approve, Waynett Taylor second, all in favor
	2,085,403			2,148,497	
UNALLOCATED	0	81,595	63,094	0	
ADMINISTRATION	178,031			178,031	

FY 18-19 Tax Return

Ariel Ayers presented the completed the FY 18-19 Tax Return, which was emailed to everyone for their review. Ariel also provided copies at the meeting if anyone needed to view.

Rose Staples Deese moved to approve the FY 18-19 Tax Return, Jeanne Dixon seconded and all were in favor. The tax return will be mailed this week.

Information Only:

Finance Reports FY 19-20:

Ariel Ayers reviewed the FY19-20 Smart Start Expenditure Report, and noted everyone is on track. These reports were reviewed:

- FY 19-20 Smart Start Expenditure
- FY 19-20 NCPK Expenditure Report
- FY 19-20 Others Fund Report
- FY 2019 SUN Project Expenditure Report

Head Wind/Tail Wind Discussion:

Ann Benfield reported she could not meet with the Development Committee to work on the Head Wind/Tail Wind discussion, because the Development Committee only has one member. She asked if anyone would join Jeanne Dixon on that committee. Rosolena Conroy said she would join committee, so they will meet before the Annual Luncheon in December.

Donation to Smart Start Lobbyist:

Ann Benfield presented an invoice from Mark Kramer from the Smart Start Advocates requesting a donation of \$2500 to fund a lobbyist in Raleigh. After a discussion of using private funds to pay this request, Steve Morris moved to respond to Mr. Kramer and ask for additional information (more information about the organization, budget, scope of work for the advocate, etc.) so the board of directors can be good stewards of the private funds received from the community. Cheryl Kelling second. Ann Benfield will write a letter and send to Jackie Whitfield for review. The board will review again at their February board meeting. Steve Morris stated this is very needed, but felt the board needed more information

Jason Girard's Birthday Celebration:

Ann Benfield announced that Jason Girard sponsored a birthday celebration on Facebook for the Cabarrus Partnership for Children and has raised about \$200. Ann reported she did not know him and was hoping a board member might be able to help. Rose Staples Deese stated he was friends with someone she knew and she would ask her.

Smart Start Strengthening the Network:

Ann Benfield reported on the Smart Start Strengthening Network presentation that was received at the September Summit.

Anne Laukaitis Champion for Children Award Selection

Ann Benfield emailed all the nominations for the Anne Laukaitis Champion for Children Award to all board members a week in advance and asked everyone to read a review and come the board meeting ready to rate all nominees. Jackie presented each board member with a copy of all nominees and a rating form. All present board members rated the nominees 1 - 6. The award winner for 2019 will be Paula Yost, a local attorney/clinician and chair of the Child Protection Team.

Meeting Adjourned:

With no further business, the meeting was adjourned at 1:05 p.m.

Next Meeting:

Executive Committee: will not meet in November, but will meet again January 28, 2020 at Ellie's in downtown Concord
Board Meeting: Annual Voice for Children Luncheon will be December 3rd at 12:00 p.m. at All Saints in the Parish Hall.
Please make sure to bring guest to the luncheon and don't forget to make your annual contribution before December 31st.

Respectfully submitted,
Ann Benfield