



Executive Committee Meeting
Tuesday, May 23, 2023
Zoom Meeting – 8:00 a.m.

The Executive Committee of the Cabarrus County Partnership for Children met at their scheduled Zoom meeting on Tuesday, May 23, 2023 at 8:00 a.m. by Zoom Meeting. These members were present: Beth Street, Gil Small, and Waynett Taylor. Danielle Mauldin was unable to attend. Beth Street led the meeting with Ann Benfield’s assistance because she was driving. Beth welcomed everyone. Staff: Ann Benfield, Ariel Ayers, and Lauren Westin were present. **Quorum was established.**

Ann Benfield presented the minutes of the March 28, 2023 executive committee meeting and the committee reviewed and discussed. Gil Small moved to approve the minutes as presented, and Beth Street seconded and all were in favor.

Ariel Ayers shared the Partnership’s Expenditure Reports (Smart Start Expenditure Report, NCPK Expenditure Report, SUN Project Report, and Other Expenditure Report) and went over each one and answered questions. Ariel stated we are recommending a reallocation and all should be spending on target for June 30th.

Ariel Ayers presented the reallocation worksheet with these recommendations:

Program	Req. Alloc. Adjust	Prop. Alloc Adjust	Prop. FY 22-23 Realloc.	Comments	Conflicted Board
Child Care Health Cons	\$6,600	\$6,600	\$189,612	PTO Cash Out, Increased staff time	DM/WT
Inclusive Child Care (PE)	\$2,771	\$2,771	\$37,771	DSP updated budget projection	DM/WT
Inclusive Child Care (EO)	\$1,038	\$1,038	\$100,670	DSP ended program	DM/WT
ABCD	\$4,000	\$4,000	\$64,405	PTO Cash Out, Increased staff time	
Family Ed. & Outreach	\$2,669	\$2,669	\$74,157	DSP ended program	
Prog. Mangt & Eval.	\$17,000	\$17,000	\$117,018	PTO Cash Out, Increased staff time	
Public Ed. & Outreach	\$4,000	\$4,000	\$36,502	PTO Cash Out, Increased staff time	
Reach Out Read	\$2,000	\$2,000	\$51,770	PTO Cash Out, Increased staff time	
SUN Project	\$4,500	\$4,500	\$33,351	Utilized Cannon grant	
Administration	\$24,164	\$24,164	\$201,862	Move Admin. Funds to Services	

After a discussion and questions, the Committee voted on these items:

Child Care Health Consultant	\$6,600
Inclusive Child Care (PE)	\$2,771
Inclusive Child Care (EO)	-\$1,038

Beth moved to accept the above listed allocation changes, Gil Small seconded and all were in favor. Waynett Taylor abstained.

Then we voted on these:

ABCD	\$4,000
Family Education & Outreach	-\$2,669
Program Management & Evaluation	\$17,000
Public Education & Outreach	\$4,000

Reach Out Read	-\$2,000
SUN Project	-\$4,500
Administration	\$24,164 (Moved from Administration to Service Funding)

Beth Street moved to accept the above allocation changes, Waynett Taylor seconded and all were in favor. There were no abstains.

Ann Benfield updated the committee on the SUN Project FY 23-24 State Allocation and the SUDA Institute. Ann Benfield also provided an update on the State budget process.

Ann Benfield report on the committees:

Governance – Met in May and they will submit a list of new board member for approval & a Slate of Officers for FY 23-24 & Recommendations for the FY 19-24 Strategic Plan at the June Board Meeting

Development – Did not meet

Program Oversight Committee – Met in May and they will submit recommendations for the program priorities for all Smart Start Programs that were approved at the June Board Meeting.

The next Board Meetings is June 27, 2023 in the Community Room at All Saints or by Zoom at 8:00 am

The next Executive committee meeting will be Tuesday, July 25, 2023 on Zoom at 8:00 am.

With no further business, the meeting was adjourned 8:20 am.

Respectfully submitted,

Ann Benfield