

**CABARRUS PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
TUESDAY, JUNE 23, 2020**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, June 23, 2020, at 12:00 noon via Zoom meeting, which was advertised on our website and in our newsletter. Board Chair Jackie Whitfield presided over the meeting.

These board members were present:

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|------------------------|------------------------------------|
| 1. Jackie Whitfield | Community/Faith Community/Advocate |
| 2. Karen Calhoun | Government |
| 3. Cheryl Kelling | Community/Advocate |
| 4. Rose Staples Deese | Community/Business/Attorney |
| 5. Waynett Taylor | Community/Education |
| 6. Jeanne Dixon | Community/Advocate |
| 7. Joseph Houston | Community/Business |
| 8. Dr. Rosolena Conroy | Community/Physician |
| 9. Steve Morris | Government |
| 10. Dr. Kim Kane | Community/Business/Dentist |

A quorum was present.

These staff members and guests were present: Ann Benfield, Ariel Ayers, Lauren Westin and contracted evaluator, Beth Gilbert.

Welcome, Introductions, Chair's Remarks:

Jackie Whitfield welcomed board members and thanked everyone for attending.

Approval of Agenda:

The Board reviewed the agenda for today's meeting. Ann Benfield requested that the Equity Statement be added to the agenda.

Cheryl Kelling made a motion to approve the agenda with the addition of the Equity Statement.

2nd: Jeanne Dixon

All were approved.

Consent Agenda:

Consent Agenda items were emailed to board members prior to the meeting, including: Minutes of April 28, 2020 Board Meeting, April ED Report, FY20-21 Board Meeting Schedule and the SUN Project First Year Follow-Up Assessment.

Waynett Taylor moved to accept the Consent Agenda items as presented.

2nd: Dr. Conroy

All were in favor.

Governance Committee Officers FY20-22 & New Board Members & Honoring Board Members:

Ann Benfield began by thanking those board members who were rotating off the board at the end of this fiscal year, making today their last official board meeting. Those members include: Rose Staples Deese (completed two terms), Dr. Kim Canton Kane, and Cheryl Kelling.

As a recommendation from the Governance Committee, three new board Members were brought to the board today for approval.

Danielle Mauldin – Owner/Director of Kids Korner in Kannapolis

Elizabeth Street – NC Courts – Cabarrus D.A.'s Office

Susanna Smith – Decision PATH, Client Relationship Manager

Since this came as a recommendation from the Governance Committee, no motion was needed. The Board approved unanimously the addition of these members.

Ann Benfield then asked the board to think about other potential members as the board still needs at least two more. She mentioned that she would be circling back around to Amos McClorey and Donna Beaver-Smith to see if either had any interest in joining.

Ann Benfield then presented the Slate of Officers for FY20-22 as recommended by the Governance Committee:

Chair: Waynett Taylor
Vice Chair: Jacqueline Whitfield
Secretary: Jeanne Dixon
Treasurer: Joseph Houston

The board voted unanimously to approve the Slate of Officers as presented.

ACTION ITEM:

Finance Reports FY 20-21:

Ariel Ayers presented the Coast Allocation Plan for FY2020-2021; she noted that most of the percentages stayed the same, with the exception of a few more staff having Dolly Parton's Imagination Library funding due to being involved in outreach. All staffing is the same as the current fiscal year.

Jeanne Dixon asked if due to COVID was there any impact on how staff were spending their time and if any changes were anticipated. Ariel and Ann both stated that no changes were anticipated at this point in time and Ann feels that due to the Leandro Court decision and the money that must be spent on Early Education, she feels that we our budgets are kind of protected at this time by that court decision.

With no further questions, Joseph Houston made the motion to approved the Cost Allocation Plan as presented.

2nd: Dr. Conroy
All were in favor.

Ariel Ayers then presented the FY20-21 85% Initial Smart Start Allocation; she noted that she includes both the full allocation amount and the 85% amount so that the board can approve both amounts at the same time, so that when NCPC gives authorization for the full amount Partnership staff do not have to reconvene the board to get approval to allocate the rest of the money. The board then went through the Smart Start initial allocation and approved in sections based on which board members had to abstain from voting:

1. Subsidy and Subsidy Administration; Steve Morris and Karen Calhoun abstained.
1st: Cheryl Kelling
2nd: Waynett Taylor
All were in favor.
2. NC Pre-K Program; Steve Morris abstained.
1st: Waynett Taylor
2nd: Jeanne Dixon
All were in favor.
3. Dual Subsidy and Dual Subsidy Administration; as well as approving the established priorities of: (1) SUN Clients, (2) Teen Parents in Circle of Parents or PAT, and (3) DHS Recommendations; Kim Kane, Joseph Houston, and Karen Calhoun abstained
1st: Waynett Taylor
2nd: Jeanne Dixon
All were in favor.
4. Child Care Health Consultants
1st: Cheryl Kelling
2nd: Karen Calhoun

- All were in favor.
5. Building Healthy Lifestyles
 - 1st: Jeanne Dixon
 - 2nd: Waynett TaylorAll were in favor.
 6. Incredible Years – not funded in FY19-20
 7. Early Education Liaison; Waynett Taylor, Jeanne Dixon and Steve Morris abstained.
 - 1st: Cheryl Kelling
 - 2nd: Joseph HoustonAll were in favor.
 8. In-House Programs:
 - a. ABCD
 - b. Program Management/Evaluation
 - c. Publication Education & Outreach
 - d. Reach Out and Read
 - 1st: Jeanne Dixon
 - 2nd: Waynett TaylorAll were in favor.
 9. Cabarrus Health Alliance Programs; Kim Kane abstained:
 - a. Breastfeeding Support
 - b. Emergency Dental
 - 1st: Dr. Conroy
 - 2nd: Cheryl KellingAll were in favor.
 10. Endless Opportunities; Joseph Houston abstained:
 - a. Family Support
 - b. Parents as Teachers
 - 1st: Steve Morris
 - 2nd: Jeanne DixonAll were in favor.

Ariel Ayers then presented the expenditure reports for FY19-20; she had previously sent them out for the board to review and did not go through them in detail, but did note that NC Pre-K will spend all of it's funding and there will be approximately \$24,000 in reversions for Smart Start due to COVID.

Ann Benfield also reported that they have spent almost all of the grant funding from the Community Foundation and Ariel added that there is only \$380 left to spend on disinfecting/cleaning supplies for childcare facilities.

Update on Office and Staff:

Ann Benfield reported staff are continuing to telework for the most part. Staff have been keeping work activity logs and have been doing a really good job documenting their time during the pandemic. Ann reported she does not have a date as to when the county buildings will be opening again and when we will be able to resume office hours.

Equity Statement:

Ann Benfield presented the Cabarrus Partnership's Equity Statement that the Executive Committee had helped to create on June 16th. She asked the board if they had any recommendations or suggestions on changing the statement. The board agreed at this time it was appropriate and that it could be revised at a later time if and when the need arose. Jeanne Dixon stated 10 years ago Ann Benfield lead an initiative with the Cabarrus Partnership before the public outcry of late to address Equity in Cabarrus County. And she felt the statement was a good/great idea so the families and children we serve would understand how the Cabarrus Partnership is working to serve them equitably.

Meeting Adjourned:

With no further business, Cheryl Kelling moved to adjourn the meeting.

2nd: Waynett Taylor

All were in favor and the meeting was adjourned at 1:01 p.m.

Next Meeting:

Board Meeting: Tuesday, August 25, 2020 at 12:00 p.m. via Zoom

Executive Committee: Tuesday, July 28, 2020 at 8 a.m. via Zoom

Respectfully submitted,

Lauren Westin