



Program Aide

Position Details

- Center Name/Contact and Address: Save the Children Head Start
Kerr Street, Concord, NC
Harris Street, Concord, NC
East C. Street, Kannapolis, NC
- Job Title: Program Aide
- Full-Time or Part-Time: Full Time
- Work Schedule: Monday – Friday 7:30AM – 3:30PM
- Pay Rate: \$12.50 - \$14.00 per hour

Job Description:

Program Aides are generalists, responsible for providing educational, relational and social experiences for infants, toddlers and/or preschool-aged children to foster growth and development in all developmental domains. This position reports to the Education and Inclusion Manager or Center Director and may be expected to travel to the various program sites and/or home visits.

Program Aides may also be assigned to various classrooms/centers/bus routes/cafeterias/kitchens as deemed necessary for the functioning of the program operations. This position also works assists with daily classroom management and other duties and may be assigned to various classrooms/centers as deemed necessary for program operations.

Skills/Requirements:

Must be at minimum 18 years of age.

Minimum high school diploma or G.E.D.

Within 90 days of employment, must obtain and continually maintain basic first aid and pediatric CPR certification (or sooner if required by local/state regulations).

Ability to follow directions and take initiative.

Ability to keep all information on families strictly confidential.

Acceptable tuberculosis screening results, a clear criminal records check (including child abuse registry check if required by state regulations) and an initial health exam are required post job offer and prior to employment.

How to Apply: Please visit our career site and apply online, <https://www.savethechildren.org/us/about-us/careers>

[Program Aide \(School Aide/Assistant in Pre-school\) | Opportunities \(ultipro.com\)](#)