



## Family Services Coordinator (Bilingual Spanish & English)

### Position Details

- Center Name/Contact and Address: Save the Children Head Start  
Concord, NC
- Job Title: Bilingual Family Services Coordinator (Spanish & English)
- Full-Time or Part-Time: Full Time
- Work Schedule: Monday – Friday 7:30AM – 3:30PM
- Pay Rate: \$18.00 per hour

### Job Description:

The Family Service Coordinator (FSC) manages a caseload of families participating in the Head Start and/or Early Head Start program, providing ongoing support, in partnership with families, that is responsive to their needs. The FSC develops trusting partnerships with families. The FSC supports families in using family strengths to build skills for self-sufficiency, improved quality of life and parenting interactions that help children become ready for school and life.

### Skills/Requirements:

Associate's degree in family and child development, early childhood development, social work or adult learning; or within eighteen months of hire, at a minimum, a credential or certification in social work, human services, family services, counseling or a related field. Advanced degree preferred.

Bilingual in Spanish and English

Ability to establish and maintain effective working relationships with staff, children, families and outside agencies.

Effective communication, problem solving, organizational and time management skills.

**How to Apply:** Please visit our career site and apply online, <https://www.savethechildren.org/us/about-us/careers>

[Family Service Coordinator \(Bilingual / Spanish, English\) | Opportunities \(ultiopro.com\)](#)