

**CABARRUS PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
TUESDAY, APRIL 24,2018**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, April 24, 2018 at 12:00 noon at All Saints Episcopal Church. Board Chair Robbie Furr presided over the meeting.

These board members were present:

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| 1. Virginia Amendum | Community/Business |
| 2. Gale Coor | Government |
| 3. Jeanne Dixon | Community/Business |
| 4. Robert Furr | Government |
| 5. Amos McClorey | Services |
| 6. Maureen O'Bryan | Services/Early Childhood Representative |
| 7. Yolanda Simms | Community/Business |
| 8. Hilary Smith | Services |
| 9. Rose Staples Deese | Community/Business/Attorney |
| 10. Denisha Torrence-Nesbit | Government |

Quorum was established

These board members were absent:

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| 1. Steve Morris | Government |
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These staff members and guests were present: Ann Benfield, Ariel Ayers, and Stephanie Bynum

Welcome, Introductions, Chairs Remarks

Robbie Furr welcomed everyone to the meeting and thanked them for attending.

Approval of Agenda

Hilary Smith made the motion to approve the agenda as presented.

2nd: Maureen O' Bryan

The motion passed unanimously.

Consent Agenda

Consent Agenda items were emailed to board members prior to the meeting, including: Minutes of February 27, 2018 Board Meeting and ED Report

Jeanne Dixon moved to accept the Consent Agenda Items as presented

2nd: Rose Staples Deese

The motion passed unanimously.

ACTION ITEMS:

Finance Reports

Ariel Ayers presented the FY 17-18 Finance Reports for Board review, including SS Expenditure Report, Special Appropriations, NCPRE-K Expenditure Report Other Funds Report, and the proposed Allocation of Funds. Ariel explained that due to the increase in the subsidy market rate, reallocation requests were needed to offset the additional subsidy expenditures. The rationale for reallocation for each affected program as presented in the Budget Proposed Allocations.

Ginny Amendum made the motion to approve the reallocation request as presented in proposed Budget Reallocations.

2nd: Gale Coor

The motion passed unanimously. Amos McClorey abstained from the vote.

The deadline for submission of any FY17-18 budget changes to NCPC is May 31, 2018. Because the board will not meet again until June, the staff requested the board consider authorizing the Executive Committee to make any changes necessary to FY 17-18 budget allocations at their May 8, 2018 meeting.

Ginny Amendum made the motion that the Executive Committee may approve any necessary changes related to FY17-18 budget at their May meeting to meet the subsidy requirement.

2nd: Jeanne Dixon

The motion passed unanimously. Amos McClorey abstained from the vote.

Governance

Rose Staples Deese and Amos McClorey presented the recommendations from the Governance Committee meeting from April 18, 2018.

Background Check Policy

A proposed Background Check Policy was presented and discussed. Two revisions were requested: 1) Striking "*Pre-Employ.com, Inc*" in 3rd paragraph and replacing with "*a professional*"; and 2) in the 2nd paragraph under the Privacy section, *In the case of a volunteer without internet access, "there is a form that can be filled out and sent in confidentially to finance director. The form will remain in a secure file until the background check is completed when the form will be destroyed"* will be replaced with "*If volunteer does not have internet access, Cabarrus County Partnership for Children will provide internet access in office to complete the application online.*" The Background Check Policy will be implemented immediately and become effective on July 2, 2018.

Hilary Smith made the motion to approve the Background Check Policy with the aforementioned revisions.

2nd: Yolanda Simms

The motion passed unanimously.

New Board Members

Four spots need to be filled by new board members on July 1, 2018. The committee requested that Board members continue to share names of potential board members. The Board discussed the desire for a diverse board from many facets of the community. Development Committee chair Ginny Amendum reminded the Board that a future board member's financial capacity to support the organization should be considered.

Board Committee Job Descriptions

No changes at this time.

Strategic Plan Update FY 2014 - 2019

The committee decided to hold off on any revisions at this time. The new strategic planning process will begin in July, 2018

Development Committee:

Ginny Amendum encouraged the Board to promote the "\$20 for 20" campaign in celebration of the Partnership's 20th anniversary.

Program (Family Education & Support):

Ann shared the Family Support & Education Program, formerly an in-house program, has been contracted out to Lashonda Houston for the remainder of this fiscal year. Staff requested a motion to request proposals for the activity for FY18-19. All other activities are entering year 2 of a 2-year bidding process.

Ginny Amendum made the motion to bid out Family Education & Support for FY18-19.

2nd: Amos McClorey

The motion passed unanimously.

Mission Momet

Ann reported the documentary “Resilience: The Biology of Stress and the Science of Hope” was shown on April 17, 2018 at the Gem Theatre and was very successful. Over 300 people attended and many community partners participated. The Partnership purchased the DVD so that it may be shared with community organizations that might want to

Cabarrus Community Health Report

Ann provided a copy of the 2017 State of the County Health Report prepared by CHA/Healthy Cabarrus to each board member.

Proposed FY18-19 Calendar

The proposed calendar for Board meeting dates was distributed.

Ginny Amendum made the motion to accept the FY18-19 Board Meeting Schedule.

2nd: Yolanda Simms

All were in favor.

Next Meeting

Robbie Furr reminded everyone that the next Board meeting will be held at noon on Tuesday, June 26, 2018 at All Saints Episcopal Church. The Executive Committee will meet on May 8, 2018 at 7:30 am at Punchy’s Diner.

With no further business, Jeanne Dixon made the motion to adjourn the meeting.

2nd: Denisha Torrence-Nesbit

All were in favor.

The meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Stephanie Bynum